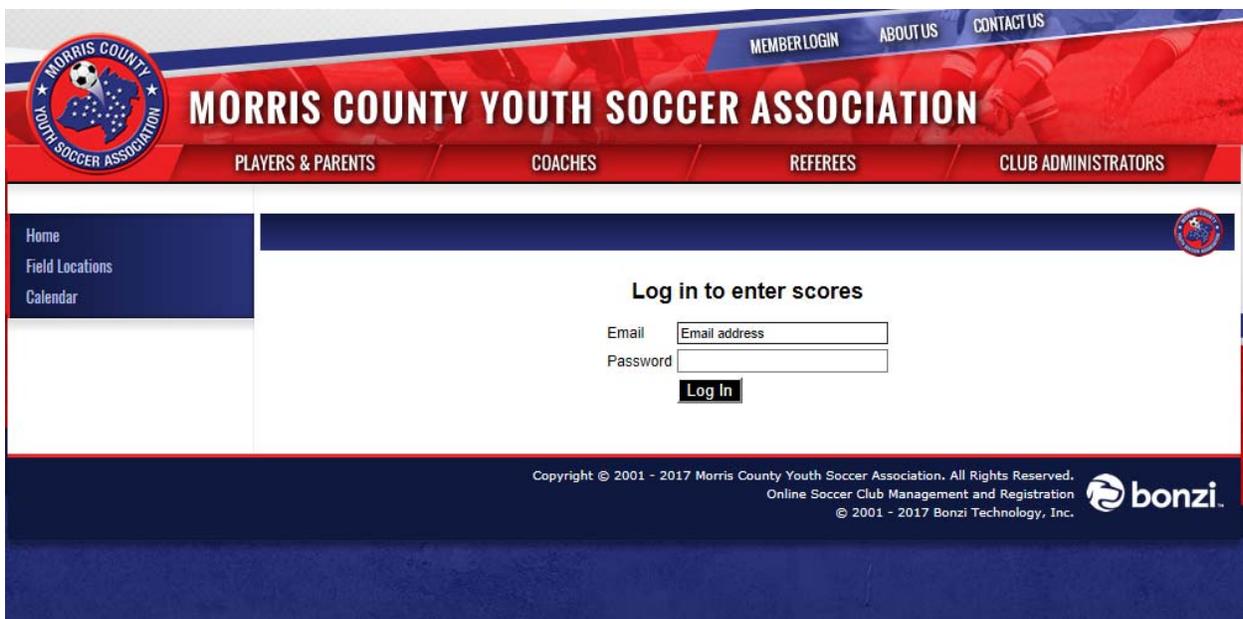


# MCYSA Coaches – Instructions for Entering Scores and Incidents After Games

1. Open MCYSA website ([www.mcyasa.org](http://www.mcyasa.org)) in a browser and navigate to the Score Entry login. It can be found on the Coaches tab under the Game Day Instructions page. Select and copy the six-digit Score Entry Password for the current season. Follow “Step 1 of 3: Score Reporting – Coach Post game scores” to bring up the login window as shown below:



The screenshot shows the Morris County Youth Soccer Association website. The header features the MCYSA logo on the left and navigation links for MEMBER LOGIN, ABOUT US, and CONTACT US on the right. Below the header is a red navigation bar with the text "MORRIS COUNTY YOUTH SOCCER ASSOCIATION" and four tabs: PLAYERS & PARENTS, COACHES, REFEREES, and CLUB ADMINISTRATORS. The main content area is white and contains a "Log in to enter scores" form. The form has two input fields: "Email" with a placeholder "Email address" and "Password". Below the fields is a "Log In" button. On the left side of the page, there is a blue sidebar with links for Home, Field Locations, and Calendar. At the bottom of the page, there is a footer with copyright information: "Copyright © 2001 - 2017 Morris County Youth Soccer Association. All Rights Reserved. Online Soccer Club Management and Registration © 2001 - 2017 Bonzi Technology, Inc." and the Bonzi logo.

2. Enter your Email address and paste the Score Entry Password that was copied from the previous page. Note that you must use the email address that is associated with your Coach entry in Bonzi. Your Club’s Registrar (or your Club’s designated Bonzi administrator) can update your email address if incorrect and can tell you the current email address should you be in doubt.

- Once logged in, the next page presented will be a list of all the teams to which you are assigned as a Coach. For many, you will only see a single team; those who coach/manage multiple teams will see all associated teams. Select the team you wish to enter scores and incidents for to bring up a view very similar to that found under Schedules & Standings. See example below:

The screenshot displays the Morris County Youth Soccer Association website. At the top, there is a navigation bar with links for 'MEMBER LOGIN', 'ABOUT US', and 'CONTACT US'. Below this is the association's logo and name, 'MORRIS COUNTY YOUTH SOCCER ASSOCIATION', followed by a secondary navigation bar with 'PLAYERS & PARENTS', 'COACHES', 'REFEREES', and 'CLUB ADMINISTRATORS'. The main content area is titled 'Coach Schedule for West Paterson Alliance (WPSA)'. It features a calendar for the 'MCYSA 2017 Fall Season' with tabs for each day of the week. The 'SCHEDULE' section shows a list of games. The game on Sunday, September 17th, 2017, at 4:30 PM, between West Paterson Alliance and Warren United Sharks, has a 'Score Entry' button circled in red. Other games listed include Hanover Blue Flames vs West Paterson Alliance on September 10th, Ringwood Renegades vs West Paterson Alliance on September 24th, and Pomlakes/Riverdale Red Wings vs West Paterson Alliance on October 1st, 2017.

- Select the Score Entry box for the game you wish to report to bring up the form as shown in example on the following page:



**MCYSA**  
 Game Report - Game ID #4384662  
 September 17th, 2017 at 4:30pm

?

[Need help completing the game report?](#)

Final Score: HOME - West Paterson Alliance (WPSA) 0 AWAY - Warren United Sharks (WUSC) 0

HOME - West Paterson Alliance (WPSA) +  
 Goals Caution Send Off

**E** [Add / Edit Administrator Notes](#)

Technical Staff - West Paterson Alliance (WPSA)

Name	Role	Present	Not Present	Coach Dismissal	CD Minute
Edgar Aguilar	Assistant Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0
Joseph Busciglio	Assistant Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0
Riccardo Fasoli	Head Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0
Gerard Limone	Assistant Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0
Tricia Monteyne	Assistant Coach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0

**A**

Team Roster - West Paterson Alliance (WPSA)

Jer	DOB	Name	Position	Not Rostered	Starter	Reserve	Minutes Played	SUB-IN	SUB-OUT	Goals	Caution	Caution Minute	Send Off	Send Off Minute	Suspended
71	04/30/2005	Erwin Aguilar		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
14	04/22/2005	Yasmin Ayan		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
29	02/18/2005	Anna Boscia		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
4	12/27/2005	David Bruno Jr		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
3	10/28/2005	Joseph Busciglio		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
7	03/14/2005	Kamila Cordero		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
19	01/09/2005	Wesam Harb		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
2	10/22/2005	Alexander Limone		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
71	08/29/2005	Joseph Lombardi		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
1	02/23/2006	Molly Monteyne		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		

**B**

**C**

**D** Goals - West Paterson Alliance (WPSA)

Own Goal: West Paterson Alliance (WPSA)

Goal:

Minute(s):

[Add Goal](#)

[Add new quest player](#)

Jersey	Name	Goal	Minute

AWAY - Warren United Sharks (WUSC)  
 Goals Caution Send Off

[Add / Edit Administrator Notes](#)

Technical Staff - Warren United Sharks (WUSC)

Name	Role	Present	Not Present	Coach Dismissal	CD Minute
Nicholas Apostolous	Trainer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
Anthony DeNicola	Trainer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
Daniel Divery	Trainer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
Wayne Egester	Trainer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
Michael Estrella	Assistant Coach	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
Geoff Graham	Head Coach	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0

Team Roster - Warren United Sharks (WUSC)

Jer	DOB	Name	Position	Not Rostered	Starter	Reserve	Minutes Played	SUB-IN	SUB-OUT	Goals	Caution	Caution Minute	Send Off	Send Off Minute	Suspended
	11/03/2005	Nico Giovannetti		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	07/14/2007	Franco Giovannetti		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	10/19/2005	Owen Heine		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	02/17/2006	Derek Jimenez		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	08/21/2006	Alex Mott		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	08/14/2006	Kyle Perera		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	04/18/2005	Joseph Schaffer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	09/26/2005	Donovan Seerney		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	11/16/2006	Yavar Syed		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
	08/29/2005	Ghadi Syed		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		

Goals - Warren United Sharks (WUSC)

Own Goal: Warren United Sharks (WUSC)

Goal:

Minute(s):

[Add Goal](#)

[Add new quest player](#)

Jersey	Name	Goal	Minute

Attachments

Home - West Paterson Alliance (WPSA)  
[Choose 1st File](#) [Choose 2nd File](#)

Away - Warren United Sharks (WUSC)  
[Choose 1st File](#) [Choose 2nd File](#)

**F** [Preview Game Report](#) [Cancel](#)

5. In the area marked "A", check the appropriate Coaches as Present. Note that a maximum of three Coaches are permitted to be in the technical area on a given game day. In other words, there must be at least one checked Present and not more than three. IF and ONLY IF a Coach was dismissed (sent off), check the appropriate box for that Coach. There is no need to indicate the minute of dismissal (it will default to "1"). Do not indicate cautions to Coaches here.
6. In area "B", check all players present for the game as Starters. There is NO need to indicate either Reserve, Minutes Played or SUB-IN/SUB-OUT for any players.
7. In area "C", check any and all cautions or sendoffs issued to players. There is no need to indicate the minute of caution or sendoff (it will default to "1"). Please note that referees will be reporting the same information, so excluded cautions and sendoffs WILL be detected.
8. In area "D", enter goals scored. Goals must now be attributed to specific players rather than in summary/total for each team. MCYSA has no current plans to utilize or publicize this specific information, so we offer Clubs/teams the option whether or not they wish to maintain "valid" data on goal scorers. In other words, Clubs/teams may simply select the first name on the list (or any other alternate inaccurate method of distributing goals among players), or they may choose to assign the goals accurately to the responsible players. Those Clubs utilizing BonziClub may choose to review and publicize goal scorers, but again, MCYSA will not be doing so.
9. The first Coach/team to report scores and incidents after a game is responsible for updating the Game Report (steps 5 thru 8 above) for BOTH their own team and their opponent, ideally within 24 hrs of the game's conclusion. Game Reports will be left "open" for the opposing Coach to reenter and update any information that they believe to be in error or they wish to clarify (Starters, goal scorers, etc.). Please realize that referees will be reporting game scores in a separate location and that data will supersede any Coach Report if a discrepancy occurs. It is in the interest of BOTH Coaches to provide an accurate and truthful reporting of their game. If necessary, individual/all games may be "locked" to prevent further overwriting of Game Reports by Coaches.
10. If there are any specific issues that need to be reported to MCYSA, please select the link shown in area "E" titled "Add/Edit Administrator Notes". Examples of issues to be reported here are cautions to Coaches, any serious injuries (a player is injured and does not return to the game), or specific issues with the referee crew/field/etc. Note that a Game Report should NOT be entered in the case of a No-Show, or other premature game termination. In those cases, MCYSA will look toward the referee report for such critical information.
11. When Game Report is completed, select Preview Game Report as shown in area "F" and then next Submit Game Report to post to Standings.
12. There is a Help link with instructions created by Bonzi that you may find useful (see area "?" at upper right). Note, however, that the instructions contained in this document are specific to MCYSA and take precedence wherever they may conflict with Bonzi's Help.

## ALTERNATE METHOD OF ACCESSING YOUR GAME REPORT

NOTE: Steps 1 thru 4 above may be bypassed through the use of the QR code (barcode) that should now be present at the bottom of the second page of Game Day Rosters (see example below). Anyone with a smartphone that either has a QR reader app built-in, or has a QR reader app installed, can take advantage of that functionality and proceed directly to Step 5 above. Scan the QR code per the application's instructions and the respective Game Report should open directly. Note that misuse of QR codes to purposely enter erroneous information into other's games will not be tolerated.

**Sending-Off Offenses:** SFP: Serious Foul Play - VC: Violent Conduct - S: Spitting - DGH: Deny Goal by Hand - DGF: Deny Goal by Foul - AL: Abusive Language - 2CT: Second Caution of Match

Division	R	AR1	AR2	Roster Size	On-Field Max	On-Field Min	Duration	Ball
D1 (17-19U)	\$45.00	\$22.50	\$22.50	18	11 (10+GK)	7 (6+GK)	2x45min	5
D2 (15-16U)	\$40.00	\$20.00	\$20.00	18	11 (10+GK)	7 (6+GK)	2x40min	5
D3 (13-14U)	\$35.00	\$17.50	\$17.50	18	11 (10+GK)	7 (6+GK)	2x35min	5
D4 (11-12U)	\$30.00	\$15.00	\$15.00	16	9 (8+GK)	6 (5+GK)	2x30min	4
D5 (9-10U)	\$25.00	\$15.00	\$15.00	14	7 (6+GK)	5 (4+GK)	2x25min	4
D6 (7-8U)	No Referee			14	4 (No GK)	4 (No GK)	4x10min	3

 **SCORE & GAME REPORT**  
Scan the QR code with your phone or visit <http://www.bonzi.it/t9b3>  
Printed as of 09/17/2017 20:17PM



NOTE: Above QR symbol has been intentionally obscured to prevent misuse.